

01/02/2021

Dear Intergroup Representative/Officer/Visitor:

On Tuesday, 01/05/21, the Finance Committee will present the following motions. *If you are a voting representative, you may wish to bring this back to your group before we vote. Please let us know - we can table these motions until our February meeting.*

Suggested motions to be made to OBI to decide distribution of surplus 7<sup>th</sup> tradition contributions.

1. SUGGESTED MOTION: Set aside \$3,000 from the current surplus 7<sup>th</sup> tradition contributions to the Public Information Professional Outreach (PIPO) budget.

RATIONALE: OBI has saved a considerable amount of money since March, 20 due to the WSBC and the Region 6 Assemblies taking place virtually rather than in person. This is an opportunity for us to set aside funds for a major PI/PO campaign, the exact nature of which will be determined by the PI/PO Committee.

2. SUGGESTED MOTION: Make the prudent reserve equal to one year's expenses. .  
The Treasurer can make minor adjustments (\$100 or less) to that amount as needed. Major adjustments (more than \$100) will be brought to the Intergroup for discussion and motion.

RATIONALE: OA guidelines call for, "an ample prudent reserve." The Finance Committee is recommending that one year's worth of expenses is a ample prudent reserve. One year's worth of expenses is also the simplest to track, which ensures that all expenses are paid promptly.

3. SUGGESTED MOTION: Give 100 percent of surplus as follows:  
66% to OA World Service and 34% to OA Region 6.

Definition of surplus:

- Cash on hand/in bank
- Minus committed set asides
- Minus prudent reserve (one year of expenses)

RATIONALE: OBI is in excellent shape to handle the coming year and beyond. If the WSBC and the Region 6 Assemblies take place in person in 2021, we have set aside sufficient funds to ensure that we can be represented. Now that we have built up our account well beyond the minimum to avoid fees (\$2000) and we have a good handle on one year's expenses, we need to make contributions to support WSO and Region 6 and to avoid becoming the seat of perilous wealth.

If you have questions before Tuesday night, please email Sandy at [treasurer.oceanandbay@gmail.com](mailto:treasurer.oceanandbay@gmail.com)

Respectfully,

The Ocean and Bay Intergroup Finance Committee:  
Sandy C, Nancy H, Maggie W, and Lisa K.



DATE	ITEM	NOTES	AMOUNT	BALANCE
12/1/20	<b>THIS MONTH'S INCOME &amp; EXPENSES</b>	<b>OPENING BANK BALANCE</b>		\$ 12,531.59
12/31/2020	PAYPAL TRANSFER	CONTRIBUTIONS	\$ 120.77	\$ 12,652.36
12/31/2020	VENMO CASHOUT	CONTRIBUTIONS	\$ 225.00	\$ 12,877.36
12/29/2020	VERIZON PAYMENTREC	MONTHLY TELEPHONE	\$ (48.63)	\$ 12,828.73
12/31/20		<b>CLOSING BANK BALANCE</b>		\$ 12,828.73
<b>DATE</b>	<b>COMMITTED FUNDS/EXPENSES</b>	<b>SET ASIDES BY MOTION/SCHOLARSHIP/APPEAL</b>		
NOW	MINIMUM BALANCE IN CHECKING	(NO LONGER REQUIRED, COVERED BY PRUDENT RESERVE)	\$ -	\$ 12,828.73
NOW	KENT HOSPITAL	WORKSHOP DONATION, GAVE CHECK #??? TO DIANE	\$ (25.00)	\$ 12,803.73
NOW	FUND FOR PI/PO	SEE MOTION BELOW	\$ (3,000.00)	\$ 9,803.73
NOW	FUND FOR 12 STEP WITHIN	TBD EXPENSES	\$ (300.00)	\$ 9,503.73
NOW	TREASURER EXPENSES	BY MOTION, 12/19, \$100	\$ (91.52)	\$ 9,412.21
NOW	REGION 6 FALL, 19 ASSEMBLY	SEE COMMITTEE REPORT	\$ (252.00)	\$ 9,160.21
NOW	WSBC 21 APPEAL AMOUNT	THIS IS THE CARRYOVER, (APPEAL + SCHOLARSHIP) AFTER WSBC 2020 EXPENSES	\$ (1,308.15)	\$ 7,852.06
9/1/20	COLORING BOOK PRINTING	TBD # TO PRINT, TBD DOWNLOADABLE VERSION ONLY	\$ -	\$ 7,852.06
		<b>COMMITTED FUNDS/EXPENSES</b>	\$ (4,976.67)	\$ 7,852.06
<b>DATE</b>	<b>EXPECTED EXPENSES (PRUDENT RESERVE), 1 YEAR TOTAL</b>			
ONGOING	RENT DONATION FOR OBI IG MEETING	PER YEAR @ \$25/MONTH, PLUS FEE \$4.95 PAID W VISA GIFT CARD PRESENTED TO ARNOLD CTR, PURCHASED IN MONTH PRIOR TO QUARTER END	\$ (319.76)	\$ 7,852.06
ONGOING	OA LITERATURE SHIPPING	EST 10% OF ALL LIT PURCHASES (\$4400 IN 2018)	\$ (440.00)	\$ 7,412.06
ONGOING	VERIZON	PER YEAR @ \$55/MONTH, AUTO DEBIT	\$ (660.00)	\$ 6,752.06
12/30/2020	USPS	ANNUAL MAILBOX RENT	\$ (90.00)	\$ 6,662.06
2/10/2021	CONSTANT CONTACT	ANNUAL SUBSCRIPTION TO SEND OUT NEWSLETTER	\$ (210.80)	\$ 6,451.26
4/1/21	REGION 6 SPRING ASSEMBLY	TBD, BUT IF IN PERSON: 4 PEOPLE IN 2 HOTEL ROOMS, 2 NIGHTS, 2 CARS, 4 MEALS EACH	\$ (1,000.00)	
4/15/21	WSBC 2021	ESTIMATED EXPENSES \$2500, LESS \$1308.15 FROM LAST APPEAL & SCHOLARSHIP	\$ (1,191.85)	\$ 5,259.41
6/1/21	WIX	WEB SERVER, NO ADS, ANNUAL RENEWAL	\$ (130.00)	\$ 5,129.41
6/1/21	RI BUSINESS DEPARTMENT	REQ. NON-PROFIT ANNUAL REPORT	\$ (45.00)	\$ 5,084.41
9/1/21	REGION 6 FALL ASSEMBLY	4 PEOPLE IN 2 HOTEL ROOMS, 2 NIGHTS, 2 CARS, 4 MEALS EACH	\$ (1,000.00)	\$ 4,084.41
4/1/22	REGION 6 SPRING ASSEMBLY	4 PEOPLE IN 2 HOTEL ROOMS, 2 NIGHTS, 2 CARS, 4 MEALS EACH	\$ (1,000.00)	\$ 3,084.41
		<b>EXPECTED EXPENSES, 1 YEAR TOTAL</b>	\$ (6,087.41)	
<b>DATE</b>	<b>EXPECTED INCOME</b>			
ONGOING	DONATIONS FROM GROUPS		TBD	\$ 3,084.41
ONGOING	VENMO & PAYPAL INCOME BY TRANSFER		\$ -	\$ 3,084.41
ONGOING	CITIZENS BANK DEPOSIT	NA	\$ -	\$ 3,084.41
10/1/20	SALES OF PDF'S: COLORING BOOK, JOURNALS	TBD		TBD
	<b>TBD'S, NEED MOTIONS</b>			
NOW	PI/PO COMMITTEE SET ASIDE		\$ (3,000.00)	
NOW	PRUDENT RESERVE POLICY CHANGE	<b>MAKE CONTRIBUTIONS OF SURPLUS TO WSO (66%) AND REGION 6 (34%)</b>		
		<b>WSO</b>	\$ (2,035.71)	
		<b>REGION 6</b>	\$ (1,048.70)	
NOW	NEW LITERATURE ORDER			
NOW	WELCOME PAMPHLET	PRINT 100, CUT & FOLDED AT STAPLES = \$120 SANDY PRINTS & CUTS 100, WE FOLD THEM = \$50 ISH	TBD UNTIL FACE TO FACE MEETINGS RESUME	
TBD	IGOR REIMBURSEMENT POLICY	WHAT COSTS WILL OBI REIMBURSE?	NA, IGOR IS VIRTUAL NOW	

MTG #	DAY	TIME	City	Group Name	jan	jan paypal	feb	mar	APPEAL FOR WSBC EXPENSES, COLLECTED AT MAR IG MTG	apr (NO IN PERSON MEETING, NO BANK DEPOSIT)	may (NO IN PERSON MEETING, NO BANK DEPOSIT)	June PAYPAL FOR DONS MADE IN MAY	June Bank Deposit	APPEAL FOR WSBC EXPENSES, DEPOSITED IN JUNE	July PayPal	July Bank Deposits	Aug. all donations inc paypal and venmo	Sep. all donations inc paypal and venmo	oct all donations inc paypal and venmo	nov all donations inc paypal and venmo	dec all donations inc paypal and venmo	2020 total	
56941	THU	6:00-7:00pm	Bristol, RI	Thursday Night Hope																			\$ -
56843	MON	4:00-5:00pm	Charlestown, RI																				\$ -
46600	FRI	7:30-8:30pm	Cranston, RI	Courage to Change			\$ 112.00	\$ 19.00	\$ 50.00												\$ 120.00		\$ 301.00
49802	MON	7:00-8:00pm	Cranston, RI	Dignity Seekers																			\$ -
51785	THU	7:00-8:00pm	Cranston, RI	Growth from Within			\$ 25.00		\$ 28.00														\$ 53.00
31493	SAT	10:00-11:00am	E. Greenwich RI	12 Steps Within																			\$ -
56135	TUE	BANK DEPOSIT	East Providence, RI	BBSS			\$ 57.00	\$ 134.00															\$ 191.00
05170	SAT	10:00-11:00am	Fall River MA	Saturday Salvation	\$ 120.00																		\$ 120.00
41086	SAT	9:00-10:30am	Greenville RI	Big Book Step Study	\$ 100.00			\$ 96.00	\$ 139.00									\$ 110.00		\$ 210.00			\$ 655.00
54443	MON	10:00-11:00am	Johnston, RI	Let's Be Honest	\$ 27.00		\$ 23.00																\$ 50.00
51722	WED	6:30-7:30pm	Kingston RI	Steps to Serenity					\$ 40.00														\$ 40.00
53588	THU	10:00-11:00am	Lincoln RI	New Beginning	\$ 20.00		\$ 40.00	\$ 15.00	\$ 25.00								\$ 115.00	\$ 100.00		\$ 30.00			\$ 345.00
12871	TUE	7:30-8:30pm	Mansfield, MA	Moving Forward	\$ 25.00									\$ 36.00			\$ 64.00						\$ 125.00
38721	SAT	9:30-10:30am	Middletown RI	A Room With A View			\$ 50.00	\$ 147.00	\$ 86.00								\$ 237.41	\$ 5.00					\$ 525.41
00415	WED	7:00-8:00pm	Middletown RI	Stop & Step			\$ 75.00																\$ 75.00
41086	SAT	8:30-9:30am	Plainville, MA	One Purpose Only	\$ 29.00			\$ 25.00	\$ 23.00								\$ 168.00				\$ 50.00		\$ 245.00
49305	SUN	6:00-7:00pm	Portsmouth, RI	The Art of Abstinence										\$ 67.00									\$ 117.00
00908	TUE	9:30-10:30am	Portsmouth, RI	Just for Today				\$ 50.00	\$ 42.00			\$ 100.00							\$ 5.00				\$ 197.00
54109	FRI	9:30-10:30am	Portsmouth, RI	Design for Living			\$ 25.00		\$ 3.00														\$ 28.00
56446	MON	6:30-7:30pm	Providence RI	The Recovery Team																			\$ -
46174	WED	7:30-8:30pm	Providence RI	100 Pounder (MIRIAM)	\$ 31.00			\$ 6.00	\$ 75.00								\$ 20.00						\$ 132.00
49564	THU	7:30-8:30pm	Riverside, RI	Riverside Meeting																			\$ -
01425	SUN	5:30-7:00pm	Rumford, RI	Friendship													\$ 40.00	\$ 40.00		\$ 30.00	\$ 50.00		\$ 160.00
51375	TUE	7:00-8:00pm	Warwick, RI	Surrender to Win (KENT)				\$ 20.00	\$ 5.00									\$ -					\$ 25.00
				PERSONAL DONATIONS								\$ 40.00			\$ 15.00	\$ 92.00	\$ 246.00	\$ 129.00	\$ 19.00	\$ 75.00	\$ 300.00		\$ 916.00
				OBI MEETING 7TH TRADITION	\$ 28.00	\$ 21.00	\$ 15.00	\$ 14.00															\$ 78.00
				ADJUSTMENT TO BALANCE	\$ 27.85		****	\$ (52.00)	\$ 2.00			\$ 50.00											\$ 27.85
				FUNDRAISERS																			\$ -
				WORKSHOPS	\$ 50.00		\$ 81.00					\$ 30.00											\$ 161.00
				PAYPAL FEES		\$ (10.71)						\$ (7.35)			\$ (1.04)		\$ (10.25)	\$ (8.92)		\$ (10.34)	\$ (4.23)		\$ (52.84)
				OTHER DEPOSITS/REIMBURSEMENTS/SCHOLARSHIPS (PREFERRED METHOD: MAKE SEPARATE DEPOSIT)													\$ -						\$ -
				THIS MONTH'S DONATIONS TOTAL	\$ 457.85	\$ 10.29	\$ 503.00	\$ 474.00	\$ -	\$ -	\$ -	\$ 162.65	\$ 50.00	\$ -	\$ 13.96	\$ 92.00	\$ 880.16	\$ 375.08	\$ 24.00	\$ 504.66	\$ 345.77		\$ 3,893.42
				APPEAL FOR WSBC EXPENSES					\$ 518.00					\$ 103.00									\$ 621.00
				LITERATURE SOLD	\$ 118.00	\$ 316.00	\$ 215.00	\$ 177.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ 189.00	\$ 12.00			\$ 1,052.00
				SCHOLARSHIPS, REIMBURSEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
				TOTAL	\$ 575.85	\$ 326.29	\$ 718.00	\$ 651.00	\$ 518.00	\$ -	\$ -	\$ 162.65	\$ 50.00	\$ 128.00	\$ 13.96	\$ 92.00	\$ 880.16	\$ 375.08	\$ 213.00	\$ 516.66	\$ 345.77		\$ 5,566.42
				DEPOSIT TOTAL FROM BANK STATEMENT	\$ 575.85	\$ 326.29	\$ 718.00	\$ 651.00	\$ 518.00	\$ -	\$ -	\$ 162.65	\$ 50.00	\$ 128.00		\$ 92.00	\$ 302.00	\$ -	\$ 135.00	\$ 182.00	\$ -		\$ 3,840.79
				VENMO TRANSFER TOTAL	NA	NA	NA	NA	NA	NA	NA	NA	NA		NA	NA	\$ 318.41	\$ 139.00	\$ 78.00	\$ 30.00	\$ 225.00		\$ 790.41
				PAYPAL TRANSFER TOTAL	NA	NA	NA	NA	NA	NA	NA	\$ 162.65			\$ 13.96	NA	\$ 259.75	\$ 236.08	\$ -	\$ 304.66	\$ 120.77		\$ 1,097.87
				DIFFERENCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -