



DATE	ITEM	NOTES	AMOUNT	BALANCE
1/1/18	OPENING BANK BALANCE		\$ 5,881.58	\$ 5,881.58
1/2/2018	VERIZON PAYMENTREC	monthly, for January	\$ (46.48)	\$ 5,835.10
1/11/2018	CTC*CONSTANTCONTACT855-2295506 MA 3255	monthly	\$ (25.00)	\$ 5,810.10
1/17/2018	DEPOSIT	Donations, (see over)	\$ 234.54	\$ 6,044.64
1/17/2018	DEPOSIT	Literature sales, (see over)	\$ 43.00	\$ 6,087.64
1/31/2018	VERIZON PAYMENTREC	monthly, for February	\$ (47.51)	\$ 6,040.13
1/31/18	CLOSING BANK BALANCE			\$ 6,040.13
SET ASIDES				
NOW	MINIMUM BALANCE IN CHECKING	To avoid monthly fees	\$ (2,000.00)	\$ 3,881.58
NOW	PRISON INITIATIVE LITERATURE FUND	balance after giving Nat: 2 12 & 12's, 20 NCmrs	\$ (13.00)	\$ 3,868.58
NOW	SUSANNA (REIMB KENT HOSPITAL DONATION)	DONATION FOR USE OF SPACE FOR WORKSHOP	\$ (25.00)	\$ 3,843.58
NOW	JAY (REIMBURSE HARDWARE FOR NEW LIT CABINET)		\$ (34.63)	\$ 3,808.95
NOW	COLORING BOOK PROJECT	By motion, 6/7/16	\$ (548.00)	\$ 3,260.95
REMAINING FUNDS				\$ 3,260.95
TBD'S, NEED MOTIONS				
	NEW LITERATURE ORDER			
TBD	CANCEL COLORING BOOK PLAN, RETURN \$548 TO BALANCE	SUGGESTION	\$ 548.00	
TBD	SET RENT POLICY FOR ARNOLD CENTER	MONTHLY, SUGGESTION	\$ (25.00)	
TBD	GENERAL LIABILITY INS POLICY	ANNUAL	\$ (808.50)	
TBD	DIRECTORS & OFFICERS INS POLICY	ANNUAL	\$ (990.00)	
TBD	WSBC DELEGATE EXPENSES, 4/18	1 PERSON, HOTEL, AIRFARE, 7 DAYS OF MEALS	\$ (2,500.00)	
TBD	REGION 6 ASSEMBLY 4/18	3 PEOPLE IN 2 HOTEL ROOMS, 2 CARS, 3 MEALS EACH	\$ (600.00)	
TBD	REGION 6 ASSEMBLY 9/18	3 PEOPLE IN 2 HOTEL ROOMS, 2 CARS, 3 MEALS EACH	\$ (600.00)	
TBD	DONATION TO WSO FOR 2017	NEW SUGGESTION: 5% OF 2017 SURPLUS	\$ 161.78	
TBD	DONATION TO REGION 6 FOR 2017	NEW SUGGESTION: 5% OF 2017 SURPLUS	\$ 161.78	
TBD	DONATION TO WSO FOR 2018	need new policy		
TBD	DONATION TO REGION 6 FOR 2018	need new policy		
TBD	PRUDENT RESERVE	Need to determine annual budget first (can also be used as bank account minimum to avoid fees)		