HOW TO EDIT YOUR MEETING ON OA.ORG

1. Go to OA.org and click on "FIND A MEETING" in the upper right hand corner of the front page.



OVEREATERS ANONYMOUS.



- On the next page, scroll down to
 → Need to manage a meeting?
 Click on 'Edit'. NOTE: This panel
 will also take you to the process
 to Add a new meeting or to
 Cancel an existing meeting.
- You do not have to register to attend an OA meeting. It is a good idea to reach out to the contact person to make sure the meeting information on this list is current. We want to make sure that someone is there to welcome you when you arrive at a meeting that you have never visited before.
- → Need to manage a meeting? Add, edit, or cancel an existing meeting.
- 3. Select the type of meeting you would like to edit:
 - Face-to-face meeting
 - Online meeting
 - Telephone meeting
 - Non-Real-Time meeting

Edit a meeting



Keeping your meeting information current not only makes it easier for newcomers and members to find you, but is also another way for you to practice the Twelfth Step, by carrying the message to compulsive eaters.

Select the type of meeting you would like to edit.

- Face-to-face meeting
- Online meeting
- Telephone meeting
- Non-Real-Time meeting
- Enter the OA Meeting registration number to locate your meeting. If you do not know this number, enter your location to find it manually.

Edit a meeting



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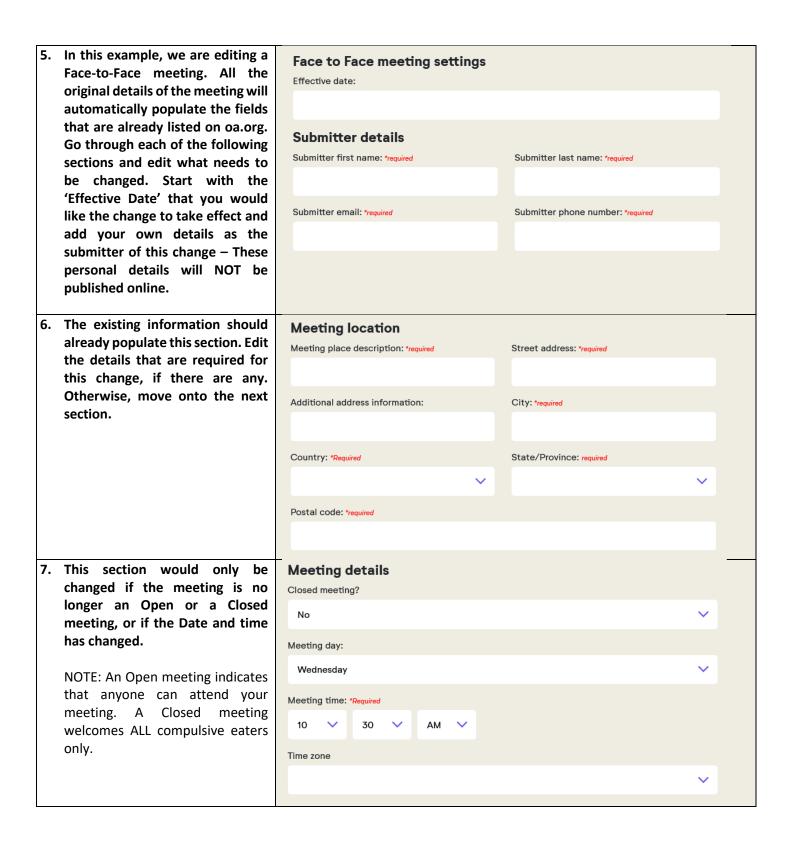
Enter meeting #

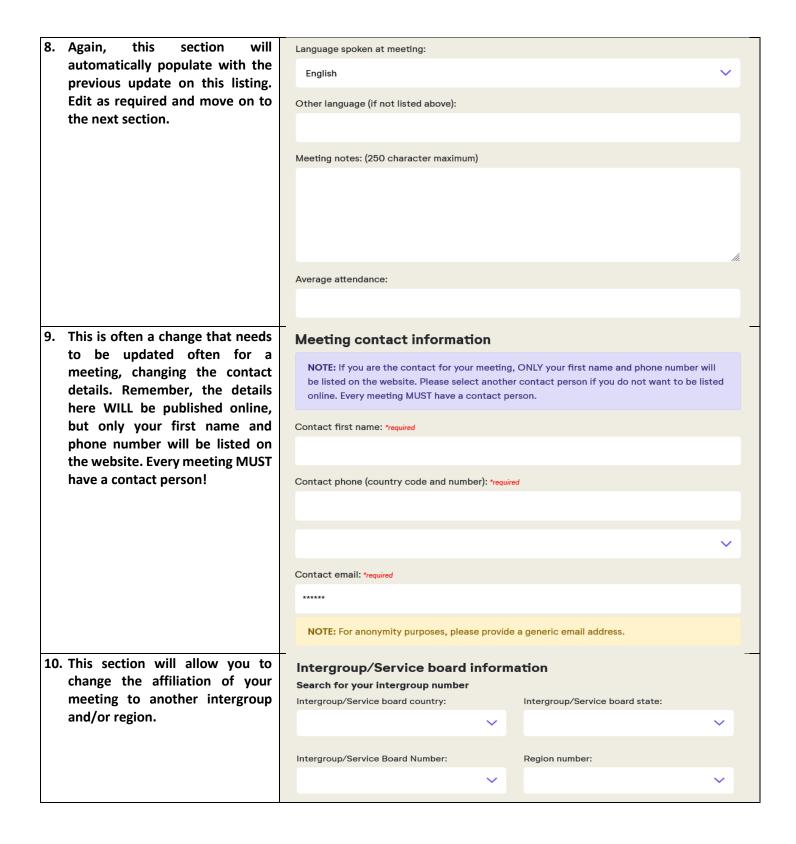
Or select your location

Select a country

Find a meeting

ear for





11. If your meeting has a Special Focus, you can choose it here. If it was previously indicated, the check mark will automatically be in place. You can choose only ONE special focus for a meeting. Leave blank if there is no Special Focus for this meeting.	Special focus (Choose only one)
	☐ 100-Pounders
	☐ Anorexia/Bulimia
	Asian Pacific Islanders
	☐ Bariatric Surgery
	☐ Black, Indigenous, and People of Color
	☐ Health Issues
	LGBT
	□Men
	□Women
	☐ Young Persons
12. Ven een ek een en te toe Greeiel	
12. You can choose up to two Special Topics for your meeting. Again,	Special topic (Choose NO MORE THAN two)
the field will already be populated from a previous edit.	☐ 90 Day
	☐ Ask-It-Basket
	☐ Atheist/Agnostic
	☐ Literature
	☐ Literature (AA 12/12)
	☐ Literature (Big Book)
	☐ Literature (OA Second and/or Third Edition)
	☐ Literature (OA Steps and/or Traditions
	Study)
	☐ Maintenance
	Newcomer
	OA HOW
	Recovery from Relapse
	□ Speaker
	□ Spirituality
	Spirituality (11th Step)
	□ Spirituality (Meditation)□ Teen Friendly
	☐ Tools
	☐ Topic
	✓ Varies
	☐ Writing

13. At the bottom of the page, you will need to verify that you are not a robot. You will need to check and complete the reCAPTCHA check box. When that is complete, click on "Review Meeting".



- 14. At the top of the next page, is a reminder to keep your meeting's information CURRENT, to make it easier for newcomers and members to find you. This is in keeping with our 12th Step, carrying the message to others!
- 15. Review the updated details of the meeting. You may wish to send this page to yourself, or your committee to ensure the details are correct.

If you are confident the appropriate changes have been made, click SEND at the bottom of the page. It may take up to seven days for your changes to be reflected on the OA.org website.

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